

Name of meeting: Cabinet and then Council

Date: 17th January 2017 then Council 18th January 2017

Title of report: Calculation of Council Tax Base 2017/18

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Yes. The calculation of the council taxbase affects all wards in the Kirklees area
Is it in the Council's Forward Plan ?	Yes
Is it eligible for "call in" by Scrutiny ?	No
Date signed off by Service Director & name	Debbie Hogg – Assistant Director – Financial Management, Risk, IT and Performance – 5 January 2017
Is it signed off by the Assistant Director –Financial Management, Risk, IT and Performance?	Yes
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	Julie Muscroft – 6 January 2017
Cabinet member portfolio	Cllr Graham Turner

Electoral [wards](#) affected: All

Ward councillors consulted: N/A

Public or private: Public

1. Purpose of report

To seek approval of the Council for the various taxbases which will apply to the Kirklees area for the financial year 2017/18 in connection with the council tax. The Council is also required to confirm the continuation of the current local Council Tax Reduction Scheme (CTRS) (agreed at full Council on the 14th January 2015).

2. Key points

Section 67(2) of the Local Government Finance Act 1992 requires that the tax base for council tax should be approved by the Authority (i.e. the Council).

The regulations covering setting the taxbase are covered and updated under Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012.

Members should be aware of the provisions of Section 106 of the Local Government Finance Act 1992, which applies to members where –

- (a) they are present at a meeting of the Council, the Cabinet or a Committee and at the time of the meeting an amount of council tax is payable by them and has remained unpaid for at least two months, and
- (b) any budget or council tax calculation, or recommendation or decision which might affect the making of any such calculation, is the subject of consideration at the meeting.

In these circumstances, any such members shall at the meeting and as soon as practicable after its commencement disclose the fact that Section 106 applies to them and shall not vote on any question concerning the matter in (b) above. It should be noted that such members are not debarred from speaking on these matters.

Failure to comply with these requirements constitutes a criminal offence, unless any such members can prove they did not know that Section 106 applied to them at the time of the meeting or that the matter in question was the subject of consideration at the meeting.

In determining the level of local taxation, each local authority calculates a tax base annually so that, once the level of expenditure has been approved, the determinations of the level of local taxation becomes an arithmetical exercise.

The council tax base for an authority is the amount of income which would be received by levying a council tax of £1.00 on band D properties and taking into account the differential rates which would be applied to properties in the other bands.

In view of the fact that there are Parish and Town precepts, it is necessary to calculate a taxbase for:

- a) the whole of Kirklees; and
- b) each parish and town council area

The valuation listing received from the Inland Revenue places each domestic property in Kirklees into one of eight valuation bands.

In order to calculate the taxbase, the following factors must be taken into account and applied to the valuation bandings:

- a) Fixed ratios between valuation banding;
- b) Number of exempt properties;
- c) Number of properties eligible for a discount;
- d) Number of appeals against bandings which will be successful;
- e) Number of new properties which will be added to the list during the year; and
- f) Council Tax Reduction Scheme (CTRS) - continuing the same scheme as 2016/17 at 20%

g) An allowance for losses on collection.

For the purpose of calculating the taxbases, it should be noted that a collective adjustment has been made to the current taxbase as at 30 November 2016 116,961.47 for factors d, e, f, and g) above. The overall collective adjustment for 2017/18 has been calculated at 1.359490438% to take into account the above listed factors and adjustments in the taxbase. The council taxbase as set out in the report will be used to inform the demand on collection fund amount to be considered at full budget Council on 15 February 2017.

The Council will adopt an additional annual percentage increase in council tax as a result of the Adult Social Care precept; this is in line with the percentage allowed by Government. The decision on the precept will be decided by Council on the 15 February 2017.

It is recommended that the 2017/18 taxbase for the whole of Kirklees area, and the taxbases for the five Parish and Town council areas be approved as follows:

Whole of Kirklees	115,371.39
Denby Dale	5,630.20
Holme Valley	9,787.38
Kirkburton	8,761.33
Meltham	2,707.33
Mirfield	6,515.37

In order to demonstrate the methodology used in the calculation, the Appendices shows the current number of properties in each band, the current effect of discounts, exemptions and the collective adjustment referred to earlier in the report. This is broken down into the Whole of Kirklees and the five Parish and Town council areas above.

3. Implications for the Council

The decision to agree the tax base determines the levels of income received by the Council through the levy of council tax for residents of Kirklees.

4. Council Priorities

The setting of the taxbase is related to the annual budget process.

5. Legal implications

The Council must consider any legislative changes as part of the council taxbase setting process, as any changes will materially affect the council taxbase. Any legislative changes (if any) have been considered and incorporated in the council taxbase setting process.

6. Equality and Diversity

The setting of the taxbase is related to all domestic properties in Kirklees and is not based on individual circumstances. It applies to every property.

7. Consultees and their opinions

Debbie Hogg – Assistant Director – Financial Management, Risk, IT and Performance, Eamonn Croston, Strategic Council Finance Manager and Councillor Graham Turner support the calculations and judgments made in determining the taxbase.

8. Next steps

- Cabinet to agree council tax base
- Full Council to agree and approve the report
- Agree the level of council tax base for 2017/18

9. Officer recommendations and reasons

It is recommended that the 2017/18 taxbase for the whole of the Kirklees area, and the taxbases for the five Parish and Town council areas be approved as follows:

Whole of Kirklees	115,371.39
Denby Dale	5,630.20
Holme Valley	9,787.38
Kirkburton	8,761.33
Meltham	2,707.33
Mirfield	6,515.37

These figures are based on the current CTR scheme. If there are any member alterations to the taxbase figures then continued delegated powers be given to Assistant Director – Financial Management, Risk, IT and Performance to adjust taxbase to reflect any changes made.

9.1 CTR Parish Grant

Agree to pass on the full Government CTR grant to Town and Parish Councils at the same level as previous years, despite caseload falling as set out in the table below.

	CTR Parish Grant
Parish split for 2017/18 based on original allocation	£71,733.00
Denby Dale	£17,609.73
Holme Valley	£19,820.23
Kirkburton	£19,039.91
Meltham	£7,054.13
Mirfield	£8,209.01
	£71,733.00

If there are any member alterations to the taxbase figures then continuing delegated powers be given to Assistant Director – Financial Management, Risk, IT and Performance to adjust tax base to reflect any changes made. Also for the

calculation of the taxbase pursuant to Section 3 1B(1) and S 67 (1) & (2A) of the Local Government Finance Act 1992. This will be new S151 officer under the new structure.

10. Cabinet portfolio holder recommendation

It is recommended that full Council approve the taxbase report for 2017/18.

11. Contact officer and relevant papers

Steve Bird – Head of Welfare and Exchequer Services

Mark Stanley – Senior Manager Welfare and Exchequer Services

12. Assistant Director responsible

Debbie Hogg – Assistant Director – Financial Management, Risk, IT and Performance

Kirklees Metropolitan Council

Council Tax Base Calculation for whole of Kirklees 2017/2018

Tax Band	Number of Properties	Number of Exempt Properties	Number of Taxable Properties	Number of Properties with Discounts Equated to 25% Discount	Reduction in Tax Base due to Council Tax Reduction	Number of Properties with Empty premium Equated to 50% extra charge	Effect of Discounts & Empty premium on Number of Taxable Properties	Fixed Ratio (9ths)	Band 'D' Equivalent	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
Band A Disabled	105	0	105	8.50	22.97	0.00	73.53	5	40.85	
A	83,925	2,931	80,994	10,274.50	19,311.25	225.50	51,632.87	6	34,421.92	
B	34,340	808	33,532	2,983.50	3,610.51	60.50	26,998.49	7	20,998.83	
C	31,279	651	30,628	2,088.50	1,881.27	38.00	26,696.23	8	23,729.98	
D	16,435	339	16,096	884.75	563.26	15.00	14,662.99	9	14,662.99	
E	11,223	95	11,128	466.25	228.35	10.50	10,443.90	11	12,764.77	
F	5,056	26	5,030	211.00	49.92	8.50	4,777.58	13	6,900.95	
G	2,070	17	2,053	86.50	22.63	4.50	1,948.37	15	3,247.28	
H	110	3	107	10.00	0.05	0.00	96.95	18	193.90	
	184,543	4,870	179,673	17,013.50	25,690.21	362.50	137,330.91		116,961.47	
Less : collective adjustment								1.3594904%	1,590.08	
Council Tax Base for KMC - Chargeable Dwellings Band 'D' Equivalent									115,371.39	1p rounding

APPENDIX A

2017/2018
Less : collective
adjustment

Based on Option 4 114,519.2 (before
CTR 134,485.2) Losses 2.8517751

APPENDIX E

For comparison
2016/2017
Less : collective
adjustment

0.02851775
0.028517751

285.18%

**2016/2017
% increase**

Band 'D' Equivalent (10)	
41.77	-2.21%
33,532.75	2.65%
20,673.38	1.57%
23,384.11	1.48%
14,454.61	1.44%
12,430.06	2.69%
6,675.31	3.38%
3,140.47	3.40%
186.74	3.83%
114,519.20	2.13%
3,265.83	-51.31%
111,253.37	3.70%

Kirklees Metropolitan Council

Council Tax Base Calculation for area of Denby Dale 2017/2018

APPENDIX B

2017/2018
Less : collective
adjustment

Tax Band	Number of Properties	Number of Exempt Properties	Number of Taxable Properties	Number of Properties with Discounts Equated to 25% Discount	Reduction in Tax Base due to Council Tax Reduction	Number of Properties with Empty premium Equated to 50% extra charge	Effect of Discounts & Empty premium on Number of Taxable Properties	Fixed Ratio (9ths)	Band 'D' Equivalent	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
Band A Disabled	5	0	5	0.25	1.49	0.00	3.26	5	1.81	
A	1,932	34	1,898	222.00	380.63	5.50	1,300.87	6	867.25	
B	1,218	17	1,201	115.50	95.69	3.00	992.81	7	772.19	
C	1,191	6	1,185	82.25	54.57	1.00	1,049.18	8	932.60	
D	1,401	9	1,392	72.50	33.17	1.00	1,287.33	9	1,287.33	
E	903	5	898	34.00	11.90	1.50	853.60	11	1,043.29	
F	384	1	383	19.75	4.60	0.00	358.65	13	518.05	
G	163	0	163	5.50	1.63	0.00	155.87	15	259.78	
H	13	0	13	0.25	0.00	0.00	12.75	18	25.50	
	7,210	72	7,138	552.00	583.68	12.00	6,014.32		5,707.80	
Less : collective adjustment									1.3594904%	77.60
Council Tax Base for Denby Dale Parish Council - Chargeable Dwellings Band 'D' Equivalent										5,630.20

APPENDIX F

For comparison
2016/2017
Less : collective
adjustment

2016/2017
% increase

Band 'D' Equivalent	(10)	
	1.90	-4.74%
	863.89	0.39%
	761.64	1.39%
	914.39	1.99%
	1,258.67	2.28%
	1,029.50	1.34%
	495.99	4.45%
	245.87	5.66%
	26.00	-1.92%
	5,597.85	1.96%
	159.64	-51.39%
5,438.21	3.53%	

Kirklees Metropolitan Council

Council Tax Base Calculation for area of Holme Valley 2017/2018

APPENDIX C

2017/2018
Less : collective
adjustment

Tax Band	Number of Properties	Number of Exempt Properties	Number of Taxable Properties	Number of Properties with Discounts Equated to 25% Discount	Reduction in Tax Base due to Council Tax Reduction	Number of Properties with Empty premium Equated to 50% extra charge	Effect of Discounts & Empty premium on Number of Taxable Properties	Fixed Ratio (9ths)	Band 'D' Equivalent	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
Band A Disabled	5	0	5	0.50	1.53	0.00	2.97	5	1.65	
A	2,712	51	2,661	340.25	498.50	13.00	1,835.25	6	1,223.50	
B	2,158	37	2,121	208.50	133.71	7.50	1,786.29	7	1,389.34	
C	2,578	23	2,555	190.75	114.79	6.50	2,255.96	8	2,005.30	
D	1,648	16	1,632	94.75	45.25	1.00	1,493.00	9	1,493.00	
E	1,647	15	1,632	72.50	26.73	2.50	1,535.27	11	1,876.44	
F	915	3	912	31.25	4.02	0.50	877.23	13	1,267.11	
G	403	1	402	13.25	5.19	1.00	384.56	15	640.93	
H	13	0	13	0.50	0.00	0.00	12.50	18	25.00	
	12,079	146	11,933	952.25	829.72	32.00	10,183.03		9,922.27	
Less : collective adjustment									1.3594904%	134.89
Council Tax Base for Holme Valley Parish Council - Chargeable Dwellings Band 'D' Equivalent										9,787.38

APPENDIX G

For comparison
2016/2017
Less : collective
adjustment

2016/2017
% increase

Band 'D' Equivalent	
(10)	
1.51	9.27%
1,182.37	3.48%
1,372.77	1.21%
1,964.20	2.09%
1,473.87	1.30%
1,833.22	2.36%
1,231.14	2.92%
623.88	2.73%
25.00	0.00%
9,707.96	2.21%
276.85	-51.28%
9,431.11	3.78%

Kirklees Metropolitan Council

Council Tax Base Calculation for area of Kirkburton 2017/2018

APPENDIX D

2017/2018
Less : collective
adjustment

Tax Band	Number of Properties	Number of Exempt Properties	Number of Taxable Properties	Number of Properties with Discounts Equated to 25% Discount	Reduction in Tax Base due to Council Tax Reduction	Number of Properties with Empty premium Equated to 50% extra charge	Effect of Discounts & Empty premium on Number of Taxable Properties	Fixed Ratio (9ths)	Band 'D' Equivalent	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	
Band A Disabled	2	0	2	0.25	0.75	0.00	1.00	5	0.56	
A	2,331	139	2,192	274.75	404.09	8.50	1,521.16	6	1,014.10	
B	1,984	22	1,962	203.25	145.92	2.50	1,615.33	7	1,256.37	
C	2,478	16	2,462	172.25	105.77	3.50	2,187.48	8	1,944.43	
D	1,748	103	1,645	93.25	34.68	1.50	1,518.57	9	1,518.57	
E	1,369	5	1,364	55.25	15.88	0.50	1,293.37	11	1,580.79	
F	717	2	715	25.25	6.88	0.50	683.37	13	987.09	
G	343	2	341	11.00	1.00	0.50	329.50	15	549.17	
H	17	0	17	1.50	0.00	0.00	15.50	18	31.00	
	10,989	289	10,700	836.75	714.97	17.50	9,165.28		8,882.08	
Less : collective adjustment									1.3594904%	120.75
Council Tax Base for Kirkburton Parish Council - Chargeable Dwellings Band 'D' Equivalent										8,761.33

APPENDIX H

For comparison
2016/2017
Less : collective
adjustment

2016/2017
% increase

Band 'D' Equivalent	
(10)	
0.53	5.66%
993.30	2.09%
1,247.80	0.69%
1,928.32	0.84%
1,503.28	1.02%
1,571.67	0.58%
948.64	4.05%
533.58	2.92%
30.00	3.33%
8,757.12	1.43%
249.73	-51.65%
8,507.39	2.98%

Kirklees Metropolitan Council

Council Tax Base Calculation for area of Meltham 2017/2018

APPENDIX E

2017/2018
Less : collective
adjustment

Tax Band	Number of Properties	Number of Exempt Properties	Number of Taxable Properties	Number of Properties with Discounts Equated to 25% Discount	Reduction in Tax Base due to Council Tax Reduction	Number of Properties with Empty premium Equated to 50% extra charge	Effect of Discounts & Empty premium on Number of Taxable Properties	Fixed Ratio (9ths)	Band 'D' Equivalent
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Band A Disabled	2	0	2	0.00	0.00	0.00	2.00	5	1.11
A	1,242	17	1,225	157.25	268.61	5.00	804.14	6	536.09
B	527	3	524	47.50	37.19	0.50	439.81	7	342.07
C	927	9	918	61.25	33.08	1.00	824.67	8	733.04
D	385	1	384	20.00	8.17	0.50	356.33	9	356.33
E	405	1	404	15.50	5.77	0.00	382.73	11	467.78
F	151	1	150	6.00	0.59	0.50	143.91	13	207.87
G	56	0	56	1.00	0.69	0.50	54.81	15	91.35
H	5	0	5	0.50	0.00	0.00	4.50	18	9.00
	3,700	32	3,668	309.00	354.10	8.00	3,012.90		2,744.64
Less : collective adjustment									1.3594904%
Council Tax Base for Meltham Parish Council - Chargeable Dwellings Band 'D' Equivalent									37.31
									2,707.33

APPENDIX I

For comparison
2016/2017
Less : collective
adjustment

2016/2017
% increase

Band 'D' Equivalent	
(10)	
1.11	0.00%
519.41	3.21%
333.05	2.71%
718.08	2.08%
351.94	1.25%
468.32	-0.12%
195.91	6.10%
84.17	8.53%
4.50	100.00%
2,676.49	2.55%
76.33	-51.11%
2,600.16	4.12%

Kirklees Metropolitan Council

Council Tax Base Calculation for area of Mirfield 2017/2018

APPENDIX F

2017/2018
Less : collective
adjustment

Tax Band	Number of Properties	Number of Exempt Properties	Number of Taxable Properties	Number of Properties with Discounts Equated to 25% Discount	Reduction in Tax Base due to Council Tax Reduction	Number of Properties with Empty premium Equated to 50% extra charge	Effect of Discounts & Empty premium on Number of Taxable Properties	Fixed Ratio (9ths)	Band 'D' Equivalent
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Band A Disabled	5	0	5	0.50	0.00	0.00	4.50	5	2.50
A	2,531	45	2,486	356.00	584.04	9.50	1,555.46	6	1,036.97
B	1,484	14	1,470	155.75	136.26	2.50	1,180.49	7	918.16
C	2,572	18	2,554	188.25	124.04	1.50	2,243.21	8	1,993.96
D	1,117	6	1,111	61.50	21.37	0.50	1,028.63	9	1,028.63
E	773	2	771	36.25	11.69	0.50	723.56	11	884.35
F	358	1	357	13.00	4.06	0.00	339.94	13	491.02
G	147	1	146	5.75	1.00	0.00	139.25	15	232.08
H	12	2	10	1.25	0.00	0.00	8.75	18	17.50
	8,999	89	8,910	818.25	882.46	14.50	7,223.79		6,605.17
Less : collective adjustment									1.3594904%
Council Tax Base for Mirfield Parish Council - Chargeable Dwellings Band 'D' Equivalent									89.80
									6,515.37

APPENDIX J

For comparison
2016/2017
Less : collective
adjustment

2016/2017
% increase

Band 'D' Equivalent	
(10)	
2.37	5.49%
1,016.71	1.99%
902.46	1.74%
1,973.94	1.01%
1,010.60	1.78%
860.92	2.72%
466.80	5.19%
229.50	1.12%
17.50	0.00%
6,480.80	1.92%
184.82	-51.41%
6,295.98	3.48%